

AURORA RURAL FIRE PROTECTION DISTRICT

Regular Board Meeting

Wednesday, December 15, 2021 at 7 pm
Station 900 Aurora, Oregon

ATTENDANCE

Fire Chief Joshua Williams
 Director Deb Barnes
 Director Bobby Meyer

Director Daroll Nicholson
 Director Greg Dyke
 Admin Assistant Emily Murphy

CALL TO ORDER – Pledge of Allegiance & Roll Call

President Bobby Meyer called the meeting to order at 7:00 pm.

ROLL CALL

Director	In attendance
Barnes	Present
Meyer	Present
Nicholson	Present
Dyke	Present

ADDITIONS / DELETIONS TO AGENDA: None

CONSENT AGENDA:

A motion was made by Director Nicholson to approve the consent agenda for the month of November (2021). Motion seconded by Director Dyke. Call to vote.

Roll call vote to approve consent agenda for November 2021:

Director	Vote
Barnes	Yes
Meyer	Yes
Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

PUBLIC COMMENTS/CORRESPONDENCE – None.

DISTRICT #63 FIREFIGHTERS ASSOCIATION UPDATE: Chief Williams filled in regarding the recent Christmas party and indicated that the BINGO event is still scheduled for next spring.

OPERATIONAL REPORTS (in packets): No comments

NEW BUSINESS

- **Canby payroll IGA** – Intent was to have this agreement going and have the Administrative Assistant onboarded and trained. Now that Emily [Murphy] is fully trained and competent in her duties, the only aspect that CFD is assisting with is the payroll, and we are looking to move that in-house next year. Once that has transpired, there will be no need to continue with that contract. Would like to recommend that we approve the end of the IGA contract with Canby Fire District at the end of the fiscal year June 2022.

Motion by Director Dyke to end the IGA with Canby Fire District. Motion seconded by Director Nicholson. Call to vote.

Roll call vote to end the IGA with Canby Fire District by June 2022:

Director	Vote
Barnes	Yes
Meyer	Yes
Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

- **MJNHMP IGA** – Multi-Jurisdictional Hazard Mitigation Plan. All counties are asked to do this. Chief recommends that the board approve.

Motion by Director Barnes to approve the MJNHMP IGA. Motion seconded by Director Nicholson. Call to vote.

Roll call vote to approve the MJNHMP IGA:

Director	Vote
Barnes	Yes
Meyer	Yes
Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

- **Surplus** – Detail of items listed in the packet. No questions.

Motion by Director Barnes to approve the items listed as surplus. Motion seconded by Director Dyke. Call to vote.

Roll call vote to accept / approve the list of items as surplus:

Director	Vote
Barnes	Yes
Meyer	Yes

Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

OLD BUSINESS

- **OFDDA (Oregon Fire District Directors Association)** – Discussed at last meeting to table this until this meeting to make a decision. Director Nicholson asked about the costs and the benefits. Chief Williams stated that the costs are \$1250 annually. This provides a reduced cost at conferences, but doesn't make a big difference.

Motion by Director Nicholson to approve AFD become member of OFDDA. Motion seconded by Director Dyke. Call to vote.

Roll call vote to approve AFD become member of OFDDA:

Director	Vote
Barnes	Yes
Meyer	Yes
Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

- **Grants (approve MOU with Colton Fire)** – AFD is looking to obtain breathing apparatus that is already 2 cycles out. Memorandum of Understanding included for board review. Chief Williams recommends the board approve the MOU with Colton Fire.

Motion by Director Dyke to approve the MOU with Colton Fire District. Motion seconded by Director Barnes. Call to vote.

Roll call vote to approve MOU with Colton Fire District:

Director	Vote
Barnes	Yes
Meyer	Yes
Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

- **Fire Chief Evaluation**

EXECUTIVE SESSION: ADJOURN TO EXECUTIVE SESSION

The Board of Aurora RFPD will now meet in executive session pursuant to ORS 192.660(2)(a) to consider the employment of an officer, employee, staff member or

individual agent; and 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. Designated staff shall be allowed to attend the executive session.

Representatives of the news media and all other members of the audience are asked to leave the room. No decision may be made in the executive session. At the end of the executive session, the Board will return to open session and welcome the audience back into the room.

RETURN TO OPEN SESSION

➤ **Action from Executive Session**

Motion by Director Nicholson to give the Fire Chief a one-time merit pay of 4%. Motion seconded by Director Barnes. Call to vote.

Roll call vote to approve the recommended 4% merit pay:

Director	Vote
Barnes	Yes
Meyer	Yes
Nicholson	Yes
Dyke	Yes
Result: 4-0 passed unanimously	

Good of the Order: SDAO Conference for next year in February 2022. Per Chief Williams, packets will be forwarded by the Administrative Assistant tomorrow.

Also, the audit has been completed. Dani Tice will be here to answer any questions at the next board meeting.

NEXT REGULAR BOARD MEETING: Date: Wednesday, January 19, 2022
Time: 7 pm
Location: Aurora Fire Station

ADJOURNMENT: Meeting adjourned at 7:39 pm.

Approved: _____

Darell Nicholson, Board Secretary/Treasurer

Date

2/16/2022 ON