

AURORA RURAL FIRE PROTECTION DISTRICT

Regular Board Meeting

Wednesday, August 16, 2023 at 7 pm

Station 920 Donald, Oregon

Public attendance also available via Telephonic access

ATTENDANCE

- | | | | |
|-------------------------------------|----------------------------|-------------------------------------|------------------------------|
| <input type="checkbox"/> | Fire Chief Joshua Williams | <input checked="" type="checkbox"/> | Director Bobby Meyer |
| <input checked="" type="checkbox"/> | Director Greg Dyke | <input checked="" type="checkbox"/> | Director Rick Olmsted |
| <input checked="" type="checkbox"/> | Director Deb Garner | <input checked="" type="checkbox"/> | Admin Assistant Emily Murphy |

CALL TO ORDER – Pledge of Allegiance & Roll Call

President Bobby Meyer called the meeting to order at 7:00 pm. Chief Williams excused, all else were present [Director Dyke and Director Olmsted online via Zoom].

Director	In attendance
Dyke	Present
Garner	Present
Meyer	Present
Olmsted	Present

ADDITIONS / DELETIONS TO AGENDA: Assistant Chief Corless stated there will be a few items added to the agenda – Orangewall contract extension, and the closing of two bank accounts.

CONSENT AGENDA:

A motion was made by Director Garner to approve the consent agenda for the month of July 2023. Motion seconded by Director Dyke. All In favor, passed unanimously.

Roll call vote for approving consent agenda:

Director	Vote
Dyke	Yes
Garner	Yes
Meyer	Yes
Olmsted	Yes
Result: 4-0 in favor, passed unanimously	

PUBLIC COMMENTS/CORRESPONDENCE – Two public members online, no comments.

DISTRICT #63 FIREFIGHTERS ASSOCIATION UPDATE: Upcoming Annual Picnic at the Aurora Station on Saturday, September 9th.

OPERATIONAL REPORTS (in packets): No questions.

NEW BUSINESS

- **Approve Septic Bid** – Assistant Chief Corless had Admin Emily send out an email this morning. He stated that there is only one formal bid. He has contacted Westside Drain, who referred him to E&A Systems. Precision Earthworks wanted to do the job but isn't licensed anymore so cannot. Lil' Stinky provided a quote but didn't provide one with prevailing wage. American On-Site provided an initial bid, then provided one with prevailing wage. Corless said he also reached out to Ace Septic & Excavating who said they'd provide a quote if they had the time and could do it, but could not. Since he's reached out to more than the required number to award a bid, we can move forward with American On Site whose prevailing wage bid is \$55,905 which is up \$9k from the original. His recommendation to the board is to approve the bid from American On Site, get them approved and working with Orangewall to start the process. The budget will come from the Building Reserve Fund, so if we get a loan we can transfer money back but at least we can get this project started. Note to the board that this (portion of the site work) must be done prior to October or we have to wait until next June.

A motion was made by Director Dyke to approve the septic quote/bid as presented with American On Site. Motion seconded by Director Garner. All In favor, passed unanimously.

Roll call vote for approving the septic bid as presented:

Director	Vote
Dyke	Yes
Garner	Yes
Meyer	Yes
Olmsted	Yes
Result: 4-0 in favor, passed unanimously	

- **Commissioning** – Assistant Chief Corless presented the information and discussion ensued with each board member expressing the preference to wait and see if there are things needing to be addressed versus hiring someone to do it rather than spend \$50k.

A motion was made by Director Dyke to table the issue for now. Motion seconded by Director Garner. All In favor, passed unanimously.

Roll call vote to table Commissioning

Director	Vote
Dyke	Yes
Garner	Yes
Meyer	Yes
Olmsted	Yes
Result: 4-0 in favor, passed unanimously	

- **Board Vacancy** – President Bobby Meyer shared that Director Deb Barnes has resigned. She did some great things for the Board and the community and has indicated she will continue to help with the levy and will still be a part of things. She just felt she could do more as a member of the public versus on the board. The Board will be looking for a replacement to fill the vacancy.

- **Orangewall Agreement extension** – The contract with Orangewall needs to be extended because of EMB not being ready until late Spring or Fall 2024. The terms of the extension of their contract from November 2023 until December 2024, including a trip to Lethbridge, Alberta (Canada) to coordinate with Orangewall, with a total request for adjustment of \$11,680.00. AC Corless recommended the acceptance for the additional services from Orangewall.

A motion was made by Director Garner to accept the additional services extension of Orangewall’s contract. Motion seconded by Director Dyke. All In favor, passed unanimously.

Roll call vote accepting the contract extension as presented:

Director	Vote
Dyke	Yes
Garner	Yes
Meyer	Yes
Olmsted	Yes
Result: 4-0 in favor, passed unanimously	

- **Close unused bank accounts** – Assistant Chief Corless explained that AFD has two Umpqua bank accounts that are not being used; however, they are accruing monthly service fees. The recommendation is to close the accounts no longer being utilized by the district to avoid unnecessary charges.

A motion was made by Director Garner to approve the closing of two unused bank accounts as presented. Motion seconded by Director Olmsted. All In favor, passed unanimously.

Roll call vote for approving the closing of two bank accounts:

Director	Vote
Dyke	Yes
Garner	Yes
Meyer	Yes
Olmsted	Yes
Result: 4-0 in favor, passed unanimously	

OLD BUSINESS

- **Discovery update** – Assistant Chief Corless stated that TVF&R has visited several times, talked to the staff, and talked to the city managers at Aurora and Donald. There are no red flags that have come up yet, but they have had a few follow-up questions from their CFO, which they have been able to answer. He said we hope to have a report by the end of the month, which will be run through their executive staff, and then we should hear something in September. Regarding dual discovery with Canby, he met with Chief Davis since Chief Williams was deployed [on conflagration]. Chief Davis said Canby would be


willing to entertain something with Aurora since SDAO had already done a study, but will not compete with TVF&R for a contract, so they will wait to see what the board decides.

- **Fire Station update** – Assistant Chief stated that the 95% drawing was received within the past week. Going through the electrical components, which Lieutenant Hansen has been very helpful with. AC Corless shared that there is a big ADA standards issue due to a 5-inch step from the living quarters to the bay, and another on the other side. The solution was to add a ramp, but that would intrude with the apparatus drive path. Patrick (from EMB) suggested moveable ADA ramps that could be set up and removed as needed. Corless decided to let the Board give their input. Since it was part of the contract the building be ADA-compliant, the Board wants EMB to figure out another solution. Gary added regarding the foundation update and building permits, which Marc confirmed. Clarified that the architectural drawing is 95%, but the structural has not yet been provided. He also provided information regarding water tanks. Corless asked for input regarding the step problem and Gary mentioned the possibility of pouring a concrete slab under the bays, but that was not acceptable to the Board. They would prefer EMB work out an ADA-compliant resolution per the contract. President Meyer also asked about the electrical room and the room for the Marion County Sheriff, which were answered by Corless. There were no other questions.

NEXT REGULAR BOARD MEETING: Date: Wednesday, September 20, 2023
Time: 7 pm
Location: Aurora Fire Station

Motion to Adjourn the meeting by Director Greg Dyke, seconded by Director Deb Garner. All in favor.

ADJOURNMENT: Meeting adjourned at 7:28 pm

Approved: , 9-13-2023
Rick Olmsted, Board Secretary/Treasurer *Date*