

JOB DESCRIPTION: Apparatus Operator/Firefighter

POSITION: Career

SUPERVISOR: Shift Lieutenant

SUPERVISION EXERCISED: Limited

REVISED: 07/26/2023

GENERAL DUTIES

Apparatus Operator/Firefighters under basic direction, drive, operate and maintain all fire district apparatus and equipment. Respond to a variety of emergency and nonemergency calls for service. Conduct and participate in fire and EMS training. When not in the Apparatus Operator role, an Apparatus Operator/Firefighter participates in all fire-fighting/rescue and emergency medical service/rescue activities as assigned.

SUPERVISION RECEIVED

Works under the supervision of the Shift Lieutenant, who assigns work details and reviews performance for conformance with District policies.

SUPERVISION EXERCISED

Supervision is not a normal responsibility of the Apparatus Operator/Firefighter; however, in the absence of the company officer, Apparatus Operators/Firefighter, when qualified, may temporarily work out of classification to direct the activities of other firefighters in the performance of their duties. They may also act as a supervisor in the command structure at incidents, and are considered a mentor for volunteers and student personnel.

ESSENTIAL FUNCTIONS

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

1. Provide a high level of customer service;
2. Respond to emergency medical scenes, fire incidents, and other related emergency requests;
3. Keep fire apparatus and equipment in readiness;
4. Drive, operate, and maintain all firefighting and suppression apparatus and equipment;
5. Place apparatus in operation, lay hose, calculate and monitor hydraulic conditions;
6. Direct engine hook-up, set up, and adjust controls to ensure proper flow;
7. Assist in all phases of fire suppression;
8. Operate and maintain fire stations, fire station grounds, and associated equipment;

9. Write and file reports, related to emergency activities, and reports concerning the use and condition of apparatus, related equipment, and supplies;
10. Instruct firefighting and emergency medical service technique drills for employees and volunteers to ensure company standards are maintained;
11. Administer emergency medical services to injured and sick persons at the EMS level certified by the state of Oregon;
12. Participate in physical fitness activities to maintain a high level of physical conditioning;
13. Operate, read, and interpret Computer Aided Dispatch equipment, (MDC, MDT, and mapping); Operate, read, and interpret visual/digital screens and computers;
14. Be able to efficiently utilize various computer software programs;
15. Participate in building inspections;
16. Perform company level (Basic) fire and life safety inspections;
17. Demonstrate continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service;

PRIMARY DUTIES

The primary duties of the Apparatus Operator/Firefighter include, but are not limited to, the following duties and responsibilities that are listed below and are in no particular order of importance or significance:

1. Responsible for any duties delegated by assigned Lieutenant;
2. Provide fire extinguisher training to the public as needed;
3. Assist with company business inspections and complete all required documentation and reporting;
4. Schedule and administer firefighting, rescue, and other related training;
5. Assist with record keeping and maintenance for all suppression equipment including apparatus, EMS equipment, and stations;
6. Coordinate annual servicing and testing of power tools and apparatus;

MINIMUM QUALIFICATIONS

1. High School Diploma or equivalent;
2. Valid Oregon driver's license, and insurable by the Districts insurance carrier;
3. Certified state of Oregon EMT or higher;
4. NFPA Firefighter I; (NFPA Firefighter II within 18 months of hire)
5. NFPA Hazardous Materials Operations;
6. NFPA Apparatus Equipped with a Fire Pump;
7. Wildland Firefighter Type II;
8. NIMS 100, 200, 700, and 800.

PREFERED QUALIFICATIONS

1. Associates Degree in Fire Suppression
2. NFPA Fire Instructor I
3. NIMS 300,400